

Subject Change Request

Any changes that are requested will be reviewed by the NTCC Assistant Principal. This review will ensure that student selections meet all the relevant requirements of a suitable pathway and NTCET. If any issues are identified parents / carers will be contacted.

Mathematics and English classes/levels will be finalised in conjunction with teachers

Student Name: _____

PCG Class : _____

| Current Subject enrolled in | Teacher signature | Requested Subject | Teacher signature |
|-----------------------------|-------------------|-------------------|-------------------|
| | | | |

You may wish to write reason for request: _____

Parent/Carer Name: _____ Signature: _____

Please submit this form to the Pathways Office, Marrara Campus, or email to pathways.ntcc@ntschoools.net

Approval:

Approved / Denied NTCC Assistant Principal sign: _____ Date: _____

Office Use:

| Processing | By (initial) | Date |
|---|--------------|------|
| Student advised request has been approved / denied | | |
| Impacted subject teachers advised request has been approved / denied | | |
| Year coordinator advised request has been approved / denied | | |
| Edval updated | | |
| Schools Online updated | | |
| Flexi impacts checked & adjustments made in Compass | | |
| Cross campus transport class impacts checked & adjusted in Compass | | |
| Scanned copy of this form saved to Student Compass profile Chronicle– General Obs, attach copy, pin until end of semester. | | |

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